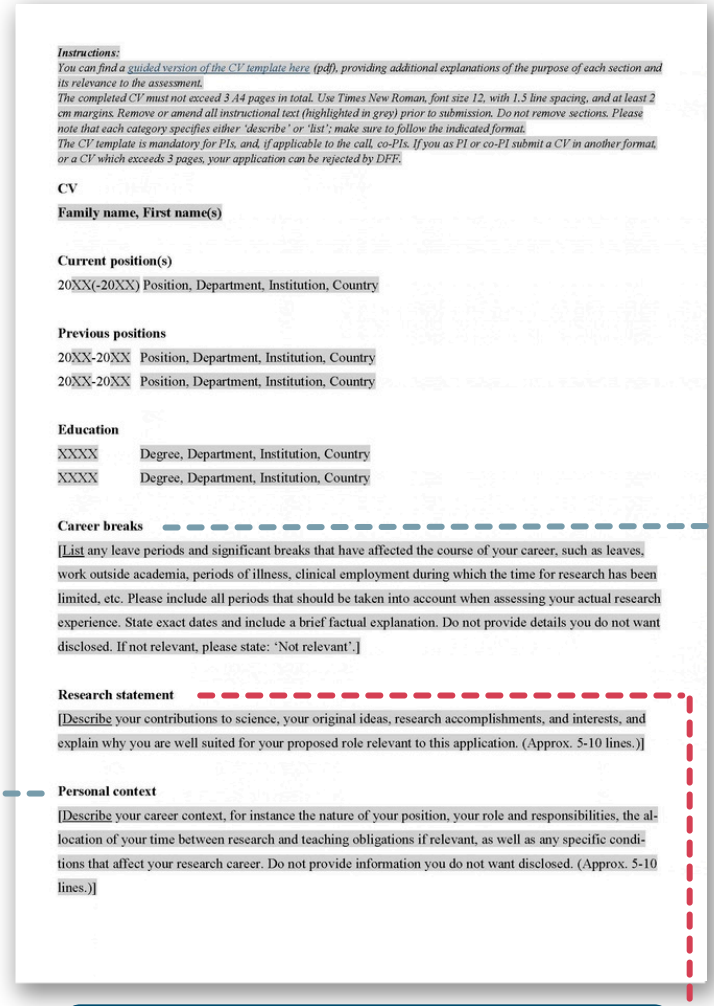
Guided template for the DFF CV



Instructions:
You can find a guided version of the CV template here (pdf), providing additional explanations of the purpose of each section and its relevance to the assessment.
The completed CV must not exceed 3 A4 pages in total. Use Times New Roman, font size 12, with 1.5 line spacing, and at least 2 cm margins. Remove or amend all instructional text (highlighted in grey) prior to submission. Do not remove sections. Please note that each category specifies either 'describe' or 'list'; make sure to follow the indicated format.
The CV template is mandatory for PIs, and, if applicable to the call, co-PIs. If you as PI or co-PI submit a CV in another format, or a CV which exceeds 3 pages, your application can be rejected by DFF.

CV

Family name, First name(s)

Current position(s)

20XX(-20XX) Position, Department, Institution, Country

Previous positions

20XX-20XX Position, Department, Institution, Country
20XX-20XX Position, Department, Institution, Country

Education

XXXX Degree, Department, Institution, Country
XXXX Degree, Department, Institution, Country

Career breaks

[List any leave periods and significant breaks that have affected the course of your career, such as leaves, work outside academia, periods of illness, clinical employment during which the time for research has been limited, etc. Please include all periods that should be taken into account when assessing your actual research experience. State exact dates and include a brief factual explanation. Do not provide details you do not want disclosed. If not relevant, please state: 'Not relevant'.]

Research statement

[Describe your contributions to science, your original ideas, research accomplishments, and interests, and explain why you are well suited for your proposed role relevant to this application. (Approx. 5-10 lines.)]

Personal context

[Describe your career context, for instance the nature of your position, your role and responsibilities, the allocation of your time between research and teaching obligations if relevant, as well as any specific conditions that affect your research career. Do not provide information you do not want disclosed. (Approx. 5-10 lines.)]

Please note: *Each category specifies either 'describe' or 'list'; make sure to follow the indicated format.*

Career breaks

List any leave periods and significant breaks that have affected the course of your career, such family-related leave, work outside academia, periods of illness, clinical employment during which the time for research has been very limited, etc. Please include all periods that should be taken into account when assessing your actual research experience.
State exact dates and include a brief factual explanation. Do not provide details you do not want disclosed.

Purpose for assessors: To understand the applicant's career trajectory, including major interruptions and diverse career paths, and to assess your actual research experience.

Research statement

Describe your most important contributions to research and explain how these demonstrate your ability to carry out the proposed project.

In line with the principles of responsible research assessment, emphasis should be placed on the quality, relevance, and originality of your contributions, rather than on quantitative indicators.

Purpose for assessors: To understand the applicant's unique scientific contributions, and their fit and potential for the proposed research.

Personal context

Describe the context of your career and current role. You may include any factors that have influenced your research trajectory or working conditions and that you consider relevant for the assessment of your application.

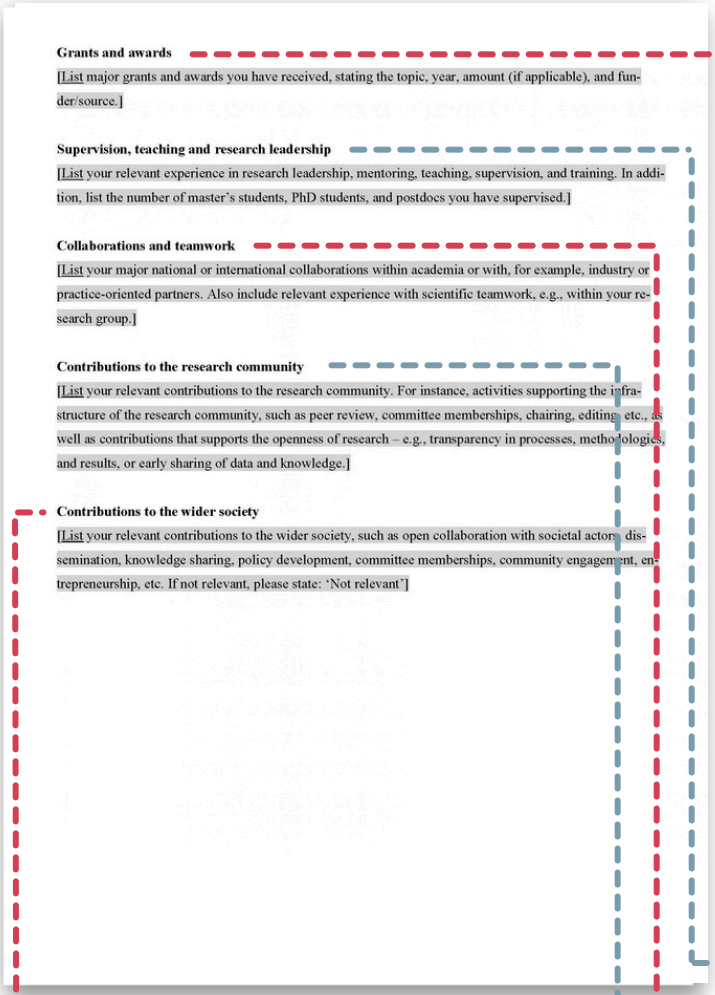
Each application is reviewed by assessors from the fund's councils or committees, who carry out an initial pre-assessment, followed by a collective evaluation by the full council or committee. As not all assessors will be familiar with your field, institution, or working conditions, you are encouraged to provide relevant context to support a fair and informed assessment.

This may include, for example, teaching and administrative responsibilities, access to infrastructure or data, collaboration requirements, or characteristics of your research field (e.g. practice-based research, long preparation phases, or reliance on external partnerships).

If you are not currently employed, either state 'Not relevant' or describe previous relevant roles.

Purpose for assessors: To provide context for fair comparison across applicants with different working conditions and career paths.

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Grants and awards

[List major grants and awards you have received, stating the topic, year, amount (if applicable), and funder/source.]

Supervision, teaching and research leadership

[List your relevant experience in research leadership, mentoring, teaching, supervision, and training. In addition, list the number of master's students, PhD students, and postdocs you have supervised.]

Collaborations and teamwork

[List your major national or international collaborations within academia or with, for example, industry or practice-oriented partners. Also include relevant experience with scientific teamwork, e.g., within your research group.]

Contributions to the research community

[List your relevant contributions to the research community. For instance, activities supporting the infrastructure of the research community, such as peer review, committee memberships, chairing, editing, etc., as well as contributions that supports the openness of research – e.g., transparency in processes, methodologies, and results, or early sharing of data and knowledge.]

Contributions to the wider society

[List your relevant contributions to the wider society, such as open collaboration with societal actors, dissemination, knowledge sharing, policy development, committee memberships, community engagement, entrepreneurship, etc. If not relevant, please state: 'Not relevant']

Grants and awards

List major grants and awards you have received as PI or Co-PI.

(In the application form, you will also be asked to provide information on any ongoing grants and to indicate how much time you can allocate to the proposed project.)

Purpose for assessors: To illustrate the applicant's research achievements and demonstrated success in obtaining competitive funding and recognition.

Supervision, teaching and research leadership

List your relevant experience in research leadership. Where appropriate, this may also be described in narrative form.

In addition, indicate the number of master's students, PhD students, and postdoctoral researchers you have supervised. Include examples of leadership in team or project management if relevant.

Purpose for assessors: To show the applicant's experience with leading, mentoring, and developing research teams, highlighting experience in managing people and projects.

Collaborations and teamwork

Research is often a collaborative endeavour. List key research collaborations and your role in them to demonstrate your ability to contribute to and work effectively within team-based research environments.

Where relevant, describe the nature and outcomes of these collaborations, including interdisciplinary or international work.

Purpose for assessors: To demonstrate the applicant's capacity to build networks, engage in interdisciplinary work, and contribute to collaborative research projects.

Contributions to the research community

The fund recognises a broad range of contributions that support the research ecosystem and the openness and integrity of research. List any such contributions here.

Purpose for assessors: To have the necessary information for acknowledging activities that strengthen the research community, support transparency, and enhance the quality and accessibility of research.

Contributions to the wider society

If relevant to your profile and the proposed project, you may list contributions that demonstrate engagement with wider society and the potential impact of your research beyond academia.

This may include, for example, collaboration with public or private stakeholders, knowledge exchange, policy contributions, public communication, or other forms of societal engagement.

Purpose for assessors: To highlight how the applicant connects research with society, demonstrating relevance, knowledge exchange, and broader impact.

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